

Appendix B:
Sample Implementation Plan for Phase I and Phase II
(McLennan Community College)

Date	Activity	Group Involved
November 2013	Establish the Leadership Team	Instructional Administrators, Advising, Faculty
December 2013	Determine Team Chair, tentative meeting schedule, first meeting agenda	Leadership Team
January 2014	Leadership Team first meeting; determine plan for dissemination of NMP info to stakeholders; meet with all instructional program directors and coordinators; meet with advisors to discuss NMP and its implications for advising; meet with Faculty Instructional Team to establish plans and timeline for preparation to teach NMP courses; establish baseline data year as fall 2012–spring 2013; begin collecting necessary data (fall 2010–spring 2012) from Developmental Math program; meeting with Temple College NMP team, January 17; monthly progress report	Leadership Team, Advisors, Program Directors/Coordinators, Faculty Instructional Team, institutional research
February 2014	Continue data collection; meet to discuss data and make analysis; obtain baseline data from gateway math courses; compare our EDUC/PSYC 1300 with the Learning Frameworks course of NMP; determine if we can use our EDUC/PSYC 1300 in NMP; establish professional development training for faculty teaching Frameworks course; professional development training for faculty to use problem-based (application-driven) teaching and learning; monthly progress report	Leadership Team, Advisors, Faculty, Professional Development Trainers, Institutional Research
March 2014	Prepare and disseminate the developmental math baseline data; review and analyze the data from gateway courses; continue professional development for faculty regarding problem-based learning and teaching; faculty obtain modules to use for Learning Frameworks course; faculty obtain modules for Developmental Foundations course for Statistics; monthly progress report	Leadership Team, Institutional Research, Professional Development Trainers, Faculty
April 2014	Faculty Instructional Team meets at least twice during the month to discuss teaching Foundations for Statistics course (review NMP modules); faculty meet with advisors at least twice to discuss teaching modules for Frameworks course; establish a committee to begin planning for marketing NMP program and recruiting students; determine “profile” for students who can be successful in NMP; make another trip to Temple College; monthly progress report	Leadership Team, Advisors, Faculty
May 2014	Faculty Instructional Team meets once to continue review and discussion of teaching modules for Foundations course; faculty and advisors meet once to continue discussion of teaching modules for Learning Frameworks course; finalize a plan of	Leadership Team, Advisors, Faculty, MARCOM (Marketing and Communications Office)

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	marketing and recruitment; faculty continue reviewing teaching modules for Frameworks and Foundations courses; Leadership Team plans for summer activities; monthly progress report	
June 2014	Implement marketing and recruitment plan for NMP; advise and enroll students for NMP; faculty discussion meetings (at least two) for teaching Learning Frameworks modules; one faculty discussion meeting on teaching modules for Foundations course; additional professional development training for teaching/learning with problem-based learning approach; develop plan for data collection and analysis during NMP project; telephone conference with Temple College Leadership Team; monthly progress report	Leadership Team, Faculty, Advisors, Institutional Research, MARCOM, Professional Development Trainers, Temple College Leadership Team
July 2014	Continue marketing and recruitment; advise and enroll students in NMP; professional development training for learning/teaching with problem-based approach; discussion sessions involving advisors and faculty for Frameworks course; Temple Leadership Team visits our campus; faculty discussion sessions on Foundations teaching modules; monthly progress report	MARCOM, Institutional Research, Advisors, Faculty, Professional Development Trainers, Leadership Team, Temple College Leadership Team
August	Continue marketing and recruitment; advise and enroll students in NMP; update/modify data collection plan; meet with personnel at Mathways (Dana Center), either travel to Austin or have them come to our campus; faculty finalize teaching modules for Frameworks course; faculty finalize teaching modules for Foundations of Statistics course; monthly progress report	MARCOM, Institutional Research, Faculty, Advisors, Leadership Team, Mathways Personnel
	Begin teaching two sections each of Learning Frameworks and Foundations of Statistics	

Leadership Team Meetings (Tentative)

January 24	10:00 am
February 28	10:00 am
March 28	10:00 am
April 25	10:00 am
May 22	10:00 am
June 26	10:00 am
July 24	10:00 am
August 22	10:00 am