**Purpose:** This template can be used to create a quick reference for the timeline developed using the *Math Task Force Process by Objectives* tool. **\*Deliverables** are noted in the table for state- or region-level implementation technical assistance in conjunction with support from the Dana Center.

|  |  |  |
| --- | --- | --- |
| **Objective** | **Objective Description** | **Timeline** |
| **1** | Surface concerns and hopes for improvement of undergraduate mathematics; establish and communicate a charge for the task force. |  |
| **Deliverable:** Submit a formal charge to the Dana Center. |  |
| **2** | Define the current problems that math pathways will address; identify what is known and what additional information is needed to understand the problems and their underlying drivers. |  |
| **Deliverable:** Submit to the Dana Center a consultant-reviewed, 2-page brief for an external audience, summarizing the problems and the evidence for those problems. |  |
| **3** | Identify the challenges to implementing math pathways. |  |
| **4** | Brainstorm solutions to address the identified challenges. |  |
| **5** | Prioritize solutions. |  |
| **Deliverable:** Submit solutions to the consultant and the Dana Center for review. |  |
| **6** | Draft recommendations. |  |
| **Deliverable:** Submit the proposed recommendations to the consultant for review. |  |
| **7** | Formally vet recommendations. |  |
| **8** | Write and publish the recommendations. |  |
| **Deliverable:** Submit the full document of task force recommendations to the consultant and Dana Center for review prior to publication. |  |
| **9** | Disseminate and champion the recommendations. |  |